

Bandon Hill Primary School
Parent Partnership Meeting 5.3.24

School Colleagues present: Mr Hopkins, Mrs Harris
GLT Colleagues present: Mrs Easaw and Mrs Hunter

Focus	Summary of Discussion	Key Actions
<p>Update on previous actions (see below)</p> <p>School item</p>	<p>Mr Hopkins presented the upcoming 'DREAM' signage plans which are scheduled to be displayed on the outside of the school building on Monday 11th March, ready for the DREAM Day launch on Tuesday 12th March.</p> <p>Costings of the branding design was raised. Mr Hopkins explained that assistance was sought from colleagues within the Trust incurring no cost. Did anyone contribute to the development of the new school branding? - Yes, input came from children, staff and Senior Leadership Team (SLT) members.</p>	n/a
<p>Uniform and Branding</p> <p>Parent Item</p>	<p>Continuing the DREAM branding discussion, questions were raised on when the changes to the school uniform would come into force. Mr Hopkins said that nothing had been decided yet and it would be a gradual process.</p> <p>Additionally, parents asked for the quality of the clothing be considered when the branding changes.</p>	<ul style="list-style-type: none"> ● When ready to place an order with the uniform company, with the new school branding, investigate the quality of the new uniform; jumpers/cardigans. ● Look at a variety of uniform providers.

	This will be investigated and the Bandon Hill community involved.	
Bandon Hill's Got Talent (BHGT) Parent Item	This was a very enjoyable and successful evening and an appreciation of all the hard work from staff was recognised. There was however, feedback stating that there were no members of the senior leadership team present. Mr Hopkins explained that he was unable to stay for the evening but that there were other members of SLT present; Mrs Newsome and Mrs Harris. Additionally, Mr Haddock was present at the beginning of the evening. Moving forward, SLT will ensure a clear plan is in place for school events. Parents would like further events to celebrate talents.	<ul style="list-style-type: none"> • A clear plan on the event logistics to be drawn up as well as the presence of school leaders which is appreciated by parents and carers.
PSA Structure Team Item	Mr Hopkins is holding a PSA meeting for all parents to discuss the future of the PSA. It will be held on 15th March 2:30 pm	<ul style="list-style-type: none"> • Mr Hopkins to invite parents to the Meeting 15th March @2.30
Stop, Start and Continue School item	<p>It was explained that the Parent Engagement activities aim to foster an 'open door' policy for families. The Family Partnership strategy will be shared in the next meeting. The Parent Partnership group were asked what they would like to Stop, Start and Continue</p> <p>Stop:</p> <ul style="list-style-type: none"> • Stop the colours on the year-group newsletter. <p>Continue:</p>	<ul style="list-style-type: none"> • Share the Family Partnership strategy at the next Parent Partnership to show direction. • Dates to be shared for planned workshops in Maths and English which are aimed at supporting parents and carers in helping their child's learning. • The date will be sent out this week for a Y6 parents' meeting about supporting pupils in being ready for SATs will take place just after the Easter break. • Layout of the newsletter to be child-friendly, include whole school information while being manageable for staff.

	<ul style="list-style-type: none"> ● Winter craft afternoon and include an Easter one. ● Year 1 ‘Stay and Play’ morning, was highly appreciated by parents. ● Whole school newsletter but review it to be more child-friendly. <p>Start</p> <ul style="list-style-type: none"> ● Each year group invites parents and carers into the classroom for children to share their learning an afternoon a term. ● Parent and carer workshops to help support children in their learning. ● There have been challenges in communication with the office. To address this, emails will be forwarded to the relevant staff member who can provide the most helpful response, in addition to the originally addressed recipient. ● More information about the assessment system (RH to do a video/explaining). 	<ul style="list-style-type: none"> ● A letter is to be sent regarding communication with the office. ● A reminder stating that the best way for same-day responses is to write a message in the contact book. ● Mrs Harris will share a date (by the end of this week) for Y6 parents’ meeting after Easter break about supporting pupils to be ready for SATs. ● Mr Hopkins to provide a video to parents explaining with information about assessment scales and add it to the website. ● The office will respond to say that they have received your email and that it has been passed on
Awards School item	This item will be added to the next meeting.	
Date	Previous Actions	Action Complete
Oct’ 2023	Daring to Dream. ACTION: Parents feedback by email. Final Vision to be shared by RH to PP.	In process
Oct’ 2023	Y6 online behaviour. ACTION: Y6 teachers to teach online safety refresher. Delivered by class teachers (and also revisited this half term again)	Yes

Oct' 2023	Communication ACTION: RH to share class teachers' direct emails with Parent Partnership reps who will communicate directly with class teachers. Not necessary. Further discussions to follow later in the meeting.	Action changed as part of wider communication plan discussed today (see below)
Oct' 2023	Wrap around care. ACTION: Organise staffing, costs and implementation for Summer/Autumn 2024 start. RH to share current progress on this.	In process
Jan 2024	<ul style="list-style-type: none"> • Ensure that the key content of the meeting is shared with all parents within the week of the meeting • Detailed minutes of the meeting to be shared with attendees within the week of the meeting • Add key updates from the meetings in school newsletters • Create a register of what is to be discussed • Agenda to be agreed ahead of time and timings allocated to indicate how long to spend on each item 	Yes
Jan 2024	<ul style="list-style-type: none"> • Add contact books line and clarify that MCAS and text are the same thing • School to complete the communication plan and share with the community • School to look at finance options around school trips • School to investigate communication for all contacts for a pupil, not just contact number one 	In process
Jan 2024	Mr Hopkins to lead recruitment drive (then run survey) for any parents who might want to lead or support PSA	In process
<p>Items for next meeting: (Any time-sensitive issues should be taken directly to Mr Hopkins if they can't wait until the next meeting. These will be noted below for transparency)</p>		
<ul style="list-style-type: none"> • Awards Afternoons Summer Term (School item) • Share the Family partnership strategy 		